

BIG SPRINGS VILLAGE BOARD OF TRUSTEES
REGULAR MEETING MINUTES

February 6, 2024

Present Trustees: Dinkel, Farrier, Everitt, and Van Zee. Absent Trustees: Van Horn. Others present: Village Clerk/Treasurer, Tamera Loomis, Village Maintenance, Curtis Brown, Village Attorney, Josh Wendell, and Deuel County Sheriff, Scott DeCoste.

The regular meeting of the Board of Trustees of the Village of Big Springs, Nebraska was called to order at 7:00pm on February 6, 2024, in open and public session by Chairman Van Zee. Notice of this meeting was given in advance by posting at the Village Office, U.S. Post Office, and Community First Bank and by publication in the Chappell Register and on the Village Official Website + Mobile App at bigspringsne.org, the Village's designated methods for giving notice, and delivered to members of the Board of Trustees with a copy of their Acknowledgment of Receipt and the Agenda attached to these minutes. Availability of the Agenda was communicated in the advance notice. All proceedings hereafter shown were recorded while said meeting was open to the attendance of the public.

Pledge of Allegiance was recited.

Chairman Van Zee welcomed the visitors and announced the Open Meeting Law Poster posted on the wall of the meeting room with copies available from the Village Clerk if wanted.

Motion by Van Zee, we approve the minutes of the January 2, 2024, and January 4, 2024, meetings, seconded by Everitt. Yea: Farrier, Dinkel, Van Zee, and Everitt. Motion passed unanimously.

Region 21 Emergency Management correspondence on the Deuel County Mass Care and Mass Care Shelters was reviewed.

Chairman Van Zee presented and read by title Ordinance No. 23-12-01, AN ORDINANCE ANNEXING THE REAL ESTATE DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND INCORPORATING SAID REAL ESTATE INTO THE CORPORATE BOUNDARIES OF THE VILLAGE OF BIG SPRINGS, DEUEL COUNTY, NEBRASKA.

Ordinance No. 23-12-01 1st reading December 5, 2023; 2nd reading January 2, 2024; 3rd and Final reading February 6, 2024.

Motion by Everitt, to modify Ordinance No. 23-12-01 "Exhibit A" change the first paragraph to read "One tract of land" and to strike the second paragraph beginning with "Commencing at Northwest corner of Lot 12", seconded by Van Zee. Yea: Dinkel, Everitt, Van Zee, and Farrier. Motion passed unanimously.

Motion by Van Zee, we adopt Ordinance No. 23-12-01, seconded by Farrier. Yea: Everitt, Farrier, Van Zee, Dinkel. Motion passed unanimously.

Brief department reports were heard. Animal Control - Update and restructuring procedures and citations will be considered at the next regular meeting. Law Enforcement - No Parking signs have been knocked down on the dirt road by Flying J and need to be replaced. Park/Pool - It was moved by Van Zee, to purchase set of 7 US Military Flags 3 x 5ft for the Depot Museum to represent the military, seconded by Dinkel. Yea: Van Zee, Farrier, Dinkel, Everitt. Sheriff DeCosta reported that up behind the pool by the fence there is a tree that is uprooted and leaned over against another tree where kids hang out.

Motion by Van Zee, we purchase swimming pool chlorine 1 crate bulk, seconded by Dinkel. Yea: Everitt, Farrier, Van Zee, and Dinkel. Motion passed unanimously.

Motion by Van Zee, we accept Planning and Zoning, and Flood Plain Administrator, Richard (Dick) Huff resignation, seconded by Farrier. Yea: Dinkel, Everitt, Van Zee, and Farrier. Motion passed unanimously.

Motion by Van Zee, we appoint Chairman Van Zee and Village Clerk Loomis to review and approve building permit applications until a new Planning and Zoning, and Flood Plain Administrator is appointed, seconded by Farrier. Yea: Everitt, Farrier, Dinkel, and Van Zee. Motion passed unanimously.

Motion by Van Zee, we accept the \$749.11 from NMPP as part of the Nebraska Municipal Power Pool modernization initiative, seconded by Dinkel. Yea: Farrier, Van Zee, Dinkel, and Everitt. Motion passed unanimously.

Motion by Van Zee, we request the village clerk complete a Big Springs Charitable Foundation Grant application to refurbish the Depot Museum floor in the amount of \$3,000.00, seconded by Dinkel. Yea: Everitt, Farrier, Dinkel, and Van Zee. Motion passed unanimously.

Motion by Van Zee, we begin advertising for Summer 2024 Swimming Pool manager, assistant manager, lifeguards, and pool concession stand attendant, the clerk is to create posters with scan the QR code to complete application and will send letters to last year's pool employees, seconded by Farrier. Yea: Dinkel, Everitt, Farrier, and Van Zee. Motion passed unanimously.

Motion by Van Zee, we write-off past due final bills which are more than 60 days delinquent with refusal of service until written off balances are paid, seconded by Farrier. Yea: Everitt, Van Zee, Dinkel, and Farrier. Motion passed unanimously.

Motion by Van Zee, we request the village clerk send mandatory use letters to residents currently not connected to village water service to include notice that sewer and trash billing will begin with February 2024 billing cycle, seconded by Dinkel. Yea: Farrier, Everitt, Van Zee, and Dinkel. Motion passed unanimously.

Motion by Van Zee, we request the attorney present resolution at the next regular meeting to increase bill delinquent fee to \$20.00 and to increase the required service deposit for all new utility customer accounts to \$200.00 for all new residential utility service accounts, \$300.00 for all new small commercial accounts, and \$1,000.00 for all new large commercial accounts, seconded by Farrier. Yea: Everitt, Dinkel, Van Zee, and Farrier. Motion passed unanimously.

Motion by Van Zee, the village clerk should compile the ADA Section 504 Self-Evaluation and Transition Plan as required by NDED to close out CDBG 20PP004 and notify the Board Chairman when complete so a special meeting can be scheduled, seconded by Farrier. Yea: Dinkel, Van Zee, Farrier, Everitt. Motion passed unanimously.

Motion by Van Zee, we appoint the village clerk as our ADA and Section 504 Compliance coordinator, seconded by Farrier. Yea: Van Zee, Everitt, Dinkel, and Farrier. Motion passed unanimously.

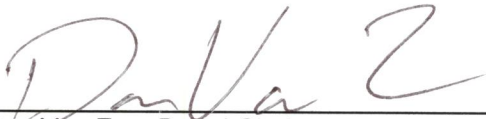
A brief discussion was heard considering adding public comment period to meeting agenda, creation of Village of Big Springs Meeting Code of Conduct and the adoption of guidelines regarding the conduct of any persons attending board of trustees' meetings. Further consideration will be made at the next regular meeting.

Motion by Van Zee, we approve claims, seconded by Farrier. Yea: Everitt, Dinkel, Farrier, and Van Zee. Motion passed unanimously.

General			
PAYROLL	Salaries		1,559.30
BIG SPRINGS CEMETERY ASSOC	Expense		5,595.83
BIG SPRINGS LIBRARY	Expense		2,370.83
BLACK HILLS ENERGY	Gas		146.09
CENTURY LINK	Phone		51.07
CFB-FBO CURTIS BROWN	Retirement		200.00
CHAPPELL REGISTER	Prnt/Pub		159.51
CNA SURETY	Insurance		1,515.00
COMMUNITY FIRST BANK	Fees		45.00
DEUEL COUNTY TREASURER	Law Enforcement		8,166.66
EdwardJones	RETIREMENT		150.00
Filament Essential Services	Website		2,400.00
IRS	Tax		490.80
KEITH COUNTY NEWS	Prnt/Pub		240.00
NE DEPT OF REVENUE	Tax		153.87
NPPD	Electricity		101.22
Norma VanZee	Rep/Main		75.00
OFFICE SERVICE	Ofc Sup		175.79
RAUNER AND ASSOCIATES PC	FY23 Audit		3,708.62
RJ MEYER & ASSOCIATES LLC	FY23 Audit		7,475.00
Tamera Loomis	Ofc Sup		5.95
Zoom Video Communications Inc.	Phone		149.90
Street			
PAYROLL	Salaries		1,264.79
BIG SPRINGS TRUCK AND TRAVEL	Fuel		302.32
Big Springs Tire & Auto Repair LLC	Rep/Main		424.95
IRS	Tax		441.92
JOHN DEERE FINANCIAL	Rep/Main		79.96
JOHN DEERE FINANCIAL	Supplies		82.21
NE DEPT OF REVENUE	Tax		225.42
NPPD	Electricity		995.81
Water			
PAYROLL	Salaries		2,045.42
CENTURY LINK	Phone		138.39
COMMUNITY FIRST BANK	Transfers		5,267.50
IRS	Tax		495.46
MEAD LUMBER	Rep/Main		242.56
MYERS CONSTRUCTION	Capital Outlay		94,341.50
NE PUBLIC HEALTH ENVIRONMENTAL LAB	Lab Testing		22.00

NE DEPT OF REVENUE	Tax	364.47
NPPD	Electricity	599.10
US POSTAL SERVICE	Postage	100.43
VERIZON	Phone	57.05
Sewer		
PAYROLL	Salaries	2,045.23
BLACK HILLS ENERGY	Gas	431.80
CENTURY LINK	Phone	215.67
COMMUNITY FIRST BANK	Transfers	6,982.50
Century Link (Lumen)	Phone	79.09
IRS	Tax	495.46
NE DEPT OF REVENUE	Tax	1,016.61
NPPD	Electricity	398.71
US POSTAL SERVICE	Postage	40.63
VAN ZEE HEATING AND AIR LLC	Rep/Main	8,245.60
VERIZON	Phone	57.06
Trash		
US POSTAL SERVICE	Postage	40.63
WASTE CONNECTIONS	Trash	5,139.00
WESTERN RESOURCES GROUP	Recycling	149.50
Parks		
PAYROLL	Salaries	114.99
BLACK HILLS ENERGY	Gas	39.03
EICHNERS SALES AND SERVICE	Rep/Main	869.48
IRS	Tax	176.79
NE DEPT OF REVENUE	Tax	124.67
NPPD	Electricity	142.11
Pool		
Century Link (Lumen)	Phone	64.73
Library		
PAYROLL	Salaries	999.84
IRS	Tax	150.44
NE DEPT OF REVENUE	Tax	6.25
Depot Museum		
NPPD	Electricity	158.99

Motion by Van Zee, we adjourn, seconded by Farrier. Yea: Dinkel, Van Zeen, Everitt, and Farrier. Motion passed unanimously and the meeting adjourned at 8:10pm.



Dan Van Zee, Board Chairman
Village of Big Springs Board of Trustees

ATTEST:



Tamera Loomis, Village Clerk

